THE FSB
FIRST STATE BANK

# Application for Employment

*Information on this application is strictly confidential. In addition to enabling us to evaluate you as a prospective employee, it will also serve as a permanent record should you be employed by the Bank. If you have any questions regarding this application, please contact the Human Resources Department at (308) 995-4411.*

*The First State Bank is an Equal Opportunity Employer and will not unlawfully discriminate against anyone based on race, color, religion, sex, national origin, age, disability, or status as a protected Veteran in accordance with applicable federal laws.*

**THE APPLICATION MUST BE COMPLETED IN FULL.**

## *Personal Data*

Legal Name (First, Middle, Last) _____

Social Security Number ____-____-_____

Present Address _____

City _____ State_____ Zip _____

Home Phone_____ Work Phone _____

Cell Phone _____ E-Mail Address _____

## *General Information*

Are you at least 18 years of age or older? Yes_____ No_____

*If not, please state your age*_____

Have you previously applied to First State Bank? Yes _____ No _____

Have you previously been employed by First State Bank? Yes _____ No _____

Have you ever been bonded? Yes _____ No _____

Have you ever been refused a bond or had a bond cancelled? Yes _____ No _____

Are you legally eligible for employment in the United States? Yes _____ No _____

*(Proof of citizenship or immigration status will be required upon employment)*

How were you referred to us? *Please include name of source.* Employee_____

Advertisement_____ Friend/Relative_____ Walk-In_____

Are you applying for a specific position? Yes_____ No_____

*If so, which position?* _____

What date would you be available to begin employment? ____/_____/_____

Educational Data

| SCHOOLS ATTENDED | NAME OF SCHOOL AND LOCATION | DID YOU GRADUATE? | DEGREE/ DIPLOMA/ CERTIFICATE? | MAJOR COURSE OF STUDY |
|---|---|---|---|---|
| High School | | | | |
| College | | | | |
| Business/Trade School | | | | |
| Graduate School | | | | |
| Military Training | | | | |

Additional JOB-RELATED seminars, short courses, workshops, or other educational experiences:

JOB-RELATED certificates, licenses, computer hardware/software operated, and any other special skills:

Professional References

Please List at least two Business Related Individuals who are not Former Employers:

| Name | Address | Phone Number | Occupation |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

## Employment History

Present & Former Employers-You may attach a resume in lieu of completing this section.
Please List Present or Most Recent Employer First. Attach additional sheet(s) if necessary.

| | |
|---|---|
| Company Name | Dates of Employment |
| Address | Phone Number |
| City, State, Zip | Reason for Leaving |
| Job Title & Duties | Wage (hourly/salary) |
| Supervisor | May We Contact? |

| | |
|---|---|
| Company Name | Dates of Employment |
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| City, State, Zip | Reason for Leaving |
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| | |
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| Supervisor | May We Contact? |

**Please read before Initialing/Signing**
If you have any questions regarding this statement, please ask them before initialing and signing.

___If employed by First State Bank, I will comply with all roles and regulations set forth in First State Bank's policy manual and in other communications distributed to all employees.

___I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. Moreover, I understand that any pertinent omission or misrepresentation of fact may result in refusal of employment or immediate dismissal.

___I understand that this application is not an offer of employment and that, if hired, my employment will be "at-will"; subjecting the employment to termination at any time for any reason.

**I, _____, hereby give consent to any and all prior employers of mine to provide information with regard to my employment to First State Bank.**

Signature _____ Date _____